

VACANCY

Membership Recruitment Officer

Position Description

This is a volunteer position.

Your role: To maintain and expand Gecko's membership base

Your reward!

- Getting to know a wide variety of people
- Satisfaction of seeing Gecko progress because of these members and your role
- Introduce new people to Gecko and extend Gecko's influence in to new areas

Hours: Negotiable, ideally 1 to 2 days per fortnight

Supervision: You will be working in liaison with the Manager and other volunteers

The job:

- Identify possible members to increase membership
- Actively canvas for new members across the Gold Coast
- Coordinate member surveys
- Keep database current and up to date

Ideal Skills and Qualities Required

- Good interpersonal skills, written and verbal
- Good networking skills
- Commitment to environmental ethos
- Computer literacy